



Bulletin

Annual Tax Statement - Filing Timeline

February 2024

Dear Member,

The deadline has now passed to file and certify 2023 policies for inclusion on your Annual Tax Statement.

We are working diligently to upload all premiums to the Washington State Department's website. If you do not receive notification from the OIC with your 2023 Tax Statement by February 19th, 2024, please don't hesitate to follow up with our office.

If you need amendments to your Tax Statement, please print the **Annual Tax Detail Report** from SLIP, write in the correct amounts, include a spreadsheet detailing the changes and email the revised form to taxinfo@surpluslines.org as soon as possible. These transactions will subsequently need to be entered into SLIP before changes can be made.

Other Tax Reports you can run on SLIP:

Premium Summary for Annual Tax Report: Premiums for the Year
Annual Tax Statement Audit: View Changes to your Annual Tax Detail

Per RCW 48.15.120, premium taxes are due March 1, 2024, based on **all premiums transacted in 2023**.
Please do not send any payments to our office.

Visit the website of the Washington Insurance Commissioner for more details and payment options:
<https://www.insurance.wa.gov/surplus-line-broker-reporting-and-tax-requirements>.

As always, we are here to support you. If you have any questions, don't hesitate to reach out to us.

Best regards,

Jackie Vassallo
Membership & Outreach Coordinator
Surplus Line Association of Washington