

Please circulate to all brokers, SLIP users and everyone involved in the payment of taxes.
Thank you!

2015 Tax Statements

December 2015

As we near the end of 2015, we want to help you prepare for 2015 tax statements. Please remember that you can view a real time tax detail report from SLIP at any time. This is also a good time to check the quick info section of SLIP to view questioned and uncertified transactions.

The Surplus Line Association of WA at the request of the Insurance Department assists the OIC in completing tax statements for surplus line brokers licensed in Washington. When the statements are available for payment you will be notified by the Insurance Department via email.

Surplus line premium tax statements for the State of Washington will be completed based on policies that were effective in 2015 as evidenced by a "**certified**" certification form and any other items that were registered by the Surplus Line Association of Washington in 2015 regardless of effective date, excluding special billings. Any policies that have been certified with a 2016 effective date will go on the 2016 tax statement. If your tax figures do not agree with your SLIP Annual Tax Statement report, please contact us no later than February 1, 2016 so amendments can be made.

In order to lock down tax statements for 2015, all policies that are transacted in 2015 and **certified by January 29, 2016** will be included in your 2015 tax statement. Documents will not be required in order to be on the tax statement but will need to be uploaded as soon as available. The accounts without documents will not be registered, however for tax purposes you will have complied with the statutes.

Per RCW 48.15.120, premium taxes are due March 1, 2016 based on **all premiums transacted in 2015**. Please visit the Washington Insurance Commissioner for more details and payment options:

http://www.insurance.wa.gov/agents_brokers/surplus-lines-reporting.shtml

Do not send any tax payments to our office.

As a reminder, you are responsible for paying taxes on all accounts procured in 2015 whether or not they have been reported. **As instructed by the Insurance Department any**

policy transacted in 2015 that is not on your tax statement will be treated as a "special billing" which means a 20% tax penalty will apply.

If you need amendments to your tax statement, please print the Annual Tax Statement from SLIP, write in the correct amounts, include a spreadsheet detailing the changes and email the revised form to taxinfo@surpluslines.org.

Regards,

Robert R. Hope
Executive Director

Quick Info Section

Use the Quick Info feature to view your questioned, unregistered and uncertified transactions.

Please remember uncertified transactions will not show on your annual state tax statement.

Quick Info	
My Questioned Transactions:	0
Total Questioned Transactions:	0
My Unregistered Transactions:	0
Total Unregistered Transactions:	0
My Uncertified Transactions:	0
Total Uncertified Transactions:	0

www.surpluslines.org

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